

MONTEREY COUNTY 4-H COUNCIL

May 21, 2018

Hello San Benancio 4-H club,

On April 17th, each club was able to choose their 2018-2019 council committee during the council meeting.

Your club will be responsible for:

1. **BOWL- A-RAMA: 1 club**

A county wide fun day to get clubs and members together for some friendly competition at the bowling alley! Club books bowling alley, is the point of contact, prepared sign in sheets and manages check in. club creates the flyer with information and purchases the prizes. Club oversee the fees charged. Event typically occurs in January. \$400.00 Budget.

October – club committee members identified Give report at council meeting by Youth Chair.

November- flyer made and distributed to all clubs. Plans made on how rsvp will work. .

Give reports at council meeting by Youth Chair.

Dec- no council meeting

Jan – event

Give wrap up report at council meeting by Youth Chair.

2. **INCENTIVES & RECOGNITION**

The Incentives and Recognition Advisory Committee reviews, formulates and evaluates 4-H awards and opportunities. This committee ensures new recognition and competitive programs follow the principles of positive youth development, are open and fair to all, and meet the needs of youth in the county. \$400.00 is the overall budget. The subcommittee listed below would possibly use a small amount for refreshments for the volunteers. (ie \$25- to \$30)

Club 3 County Record Book Star Rank verification (July or August) The Star Rankings is a voluntary advancement program utilizing the Personal Development Report form, part of the 4-H member record book, as a goal setting tool, aimed at encouraging broad-based participation and achievement in the 4-H YDP. This committee meets with County Staff to review all submitted books, complete paperwork and compile results of Star Ranks earned for the year. Works in tandem with County Record Book Judging committee on best meeting dates.

May - set event date, time and location. Create checklist and instructions with help from county offices.

June – identify committee members to support planning & event. Give reports at council meeting by Youth Chair.

July – pick up books turned in after due date and review. Conduct review in coordination with the Record Book Contest committee. Afterwards, finalize all reviews. Provide awards spreadsheet for Achievement night in Sept. Give reports at council meeting by Youth Chair.

August . Give reports at council meeting by Youth Chair.

Committee work is defined in conjunction with the 4-H Council and 4-H staff. Committees are expected to develop annual plans of work which include:

- Time lines of needed volunteer work

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- Dates of events/functions
- Development and review of expected definitions. This may also include applications, promotional and outreach materials
- Working within a Budgets
- Giving reports at Council meetings

Committees draft their annual plans of work and present them to the 4-H Council for input and approval BEFORE taking action or implementing the plan of work. Committees gather input for their plans of work from meeting minutes and suggestions of the 4-H community, Council and/or 4-H staff. Committees should coordinate all activities through the 4-H Council and the 4-H staff. County 4-H YDP staff and the County Director have final authority for the administration and operation of the county 4-H program.

The role of the Monterey County 4-H Council committees is to provide leadership by developing and implementing meaningful work for the youth. While committees work in partnership with the 4-H Council and 4-H Youth Development staff, the bulk of the decision making, planning and implementation lies in the hands of the committee. This structure allows for adult and member involvement in crafting the programs and management strategies to best serve the needs of the 4-H community. All committees must adhere to the mission, core values and policies of the University of California 4-H YDP. When possible, senior youth members should be appointed committee chairs.

Your club received a white binder with information to help get your club started. It will also be a place to keep and save information for the future of this committee. We appreciate your continued support of the local work 4-H work.

Thank you,



Tim Lewis, Council President

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University of California

Agriculture and Natural Resources | 4-H Youth Development Program

Monterey County Leader's Council

END OF EVENT REPORT

Club in Charge: San Benancio

Adult Chairs: Amy Roberts

Youth Chairs: n/a

Name of event: Star Rank Verification Date 7/25/18

Time 4:00 Location County office

Money budgeted 0 Actual money spent (with receipts) 0

Fees charged 0 Add a separate additional page listing all itemization

Donations 0 \$ amount _____ for what _____

From whom? n/a have they been thanked? _____
Add a separate additional page listing all donations

OUTPUTS: (results)

Number of members in attendance _____

Number of adult volunteers in attendance _____

Was this a chaperoned event? If so, number of chaperones _____ Ratio _____

List or attach additional support materials that identify the following:

- Budget
- Flyer
- Menus/ snack items
- Receipts
- Items made
- Schedule/program
- Scholarships Offered
- Names and contacts of special guests
- Special staff (Nurses, lifeguards, cooks, etc.)
- Location of where are photos stored

51 books verified
 7 adults participated
 for 2.5 hours
 2 adults judged
 remaining 17 book

Star Rank verification

July 25, 2018

4:00 - 6:00, stayed until 6:30, 17 books
left

7 adult volunteers

51 books to be verified

Comments:

- Verification expectations from State
- ORB formatting harder to read
- prefer full summary of years
 - possibly previous PDR
 - difficulty verifying #s
- tabs came loose
- market reports were difficult to verify (some clubs required, some did not)
- working with Buena Vista 4-H and overall record book judging was very seamless and they did a great job separating the books for us

San Benancio 4-H
Amy Roberts