



University of California

Agriculture and Natural Resources | 4-H Youth Development Program

County All Star Ambassador Advisor Application information

Description: County All Star Ambassador Advisors are adult volunteers who agree to advise the activities of County All Stars through GPS - the *System of Goal Management*. The Advisor(s) work with the County All Stars Ambassadors (CASA) to establish a “Plan of Action” that benefits the 4-H program, it’s members and the Leaders Council.

The Advisor’s role is one of partnering and collaborating with County Ambassadors to implement best practices in positive youth development. Best practices include but are not limited to: setting group agreements at the beginning of the term as to how the group will function, facilitating educational components of the program and allowing youth to facilitate meetings and rotating leadership responsibility. An Advisor should be flexible when working with County Ambassadors. Also, depending on the County’s program, being a Coach could involve significant time commitments. Advisors are expected to:

- Chaperone events and conferences when Ambassadors are present.
- Partner with County All Star Ambassador team to coordinate meetings.
- Provide guidance to and collaborate with the County All Star Ambassadors to ensure the team has clear, reasonable and obtainable goals. These are written and posted.
- Facilitate good communications between the themselves and the team, as well as between team members and county staff.
- Ensure that the team considers possible resources, including content experts, to accomplish the team’s goals.
- Be knowledgeable of 4-H policies and ensure that the policies are followed. (The UCCE 4-H Program Representative or 4-H Advisor is a resource for policy interpretations.)

The Advisor(s) assist the County All Stars Ambassadors by guiding them to work independently to create their team’s Plan of Action which reflects their interest and ability. They will encourage the CASA members to build their Plan of Action using one of the various different options that are outlined. Resources include; *Leadership Competencies*, *Service Learning* and *GPS Goal Management*. The Advisors will ensure their work will be completed within the timeframe posted in the CASA calendar.

New(er) Advisors will receive training and support from the county and state offices. This can be one time or ongoing or “as needed” .

Expectations They pre-plan and co-create the monthly meeting agendas based upon the CASA calendar, help facilitate the structure of the meetings, assign meeting note takers to share and provide the follow up instructions/information to both All Star Ambassadors and their parents. They will use 4-H curriculum to build practical skills and leadership in appropriate ways that benefits the youth's leadership skills.

May also guide the planning of a Leadership session for a regional conference, being emcees to local county events and being guest speakers at club meetings. Provides direction and keeps planning on time to meet expectations. Provides paperwork support.

Take part in the interview or exit interview process of the All Stars. May or may not be an evaluator but provides insight into the youth potential or efforts for others. May provide transportation as needed. Keeps information about the youth private.

They may solicit funds for the program; promote the County All Star Ambassador program to other organizations within the community; and above all serve as a positive role model, demonstrating the values of 4-H in all interactions with 4-H community members and staff. Advisor(s) review and report all activities directly to the Program Representative.

Requirements: A 4-H adult member is eligible to apply for a position as 4-H County All Star All Star Ambassador Advisor if he or she:

- Is an enrolled and certified adult 4-H volunteer over the age of 21 years.
- Shows commitment to serve as a 4-H volunteer, embracing the values and principles of the University of California Cooperative Extension 4-H Youth Development Program
- Relates well to youth aged 15 to 19 years of age and adults from a variety of backgrounds
- Is eager to learn about strategies for supporting youth development and managing a healthy community-based organization through the 4-H staff
- Is able to delegate responsibilities and lead effective collaborative efforts with all 4-H volunteers. Can communicate effectively and in a timely manner with the All Stars and the 4-H offices.
- Will meet with 4-H program staff to plan, discuss, share and accept the program possibilities and limitations
- Will set the agreed upon All Star calendar with youth and parents
- Will research and implement 4-H GPS (Goals, Pursuant and Shifting gears)
- Is not a parent or direct relative of an active County All Star Ambassador
- Is able to utilize 4-H curriculum to complete the body of work
- Can set aside time for at least one meeting per month and any additional sessions or appearances they may be asked to be a part of
- Is willing to guide and help prepare the CASA members in their activities without controlling their decisions
- Is willing to acknowledge difficulties and ask for assistance

In cases when the county has less than 2 County Ambassadors, one coach may be acceptable if another adult is present at all meetings, events and activities. This second adult could be a rotating parent responsibility or any other solution that meets the two-deep policy.

All Star Parent(s) may be invited to provide additional support by:

- Provide transportation for All Star Ambassadors
- Provide administration or technology assistance
- Taking an active part in fundraising for the program if needed
- Not inhibiting or restricting the CASA member, the appointed Advisor(s) or the Program Staff
- Attend Leader's Council meetings with members when the Advisor cannot
- May be a part of the CASA interview process for incoming members
- Recognize when a child is overwhelmed, confused or struggling and notify the Advisor or Program Staff person
- Provide the time and resources to assist in completing their work

Additional resources for Adult Leadership:

http://4h.ucanr.edu/Resources/Volunteers/Project_Leader_Resources/

http://4h.ucanr.edu/Get_Involved/Volunteer/

http://4h.ucanr.edu/Resources/Volunteers/Online_Courses/

http://4h.ucanr.edu/Resources/Volunteers/4-H_Volunteer_Orientation/

<http://4h.ucanr.edu/Resources/Volunteers/ProjectLeaders/>

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