

July 7<sup>th</sup>, 2020

The Monterey County 4-H program offers 2 ways to enhance the value of the 4-H Record Book. Members can:

1. Take part in the annual County 4-H **Record Book contest** that is open now through July 21<sup>st</sup>. See flyer
2. Turn in their completed Record Book for a **star rank verification** at the 4-H program offices in Salinas by July 21<sup>st</sup>.

**Due to COVID 19** the contest and verification will be offered in 2 ways:

**Virtual** book submission – the member fills out the online entry and uploads all of their required forms to the entry system. This can be directly from their computer. Or, the book can be scanned and uploaded. Due date is July 21<sup>st</sup>. Enter with this online entry form: <https://ucanr.edu/survey/survey.cfm?surveynumber=30597>

**Physical** Book submission (the complete record book) - the member submits their regular book to the Club Leader (or Record Book advisor) and it is submitted to the county offices by July 21<sup>st</sup>. Enter with this online entry form: <https://ucanr.edu/survey/survey.cfm?surveynumber=30604>

Club Leaders should read the *Club Submission Form* carefully as this form is still required no matter how the members enter the contest. Also, the doors to the 4-H offices are locked and the counter is closed. Each club will need to make an appointment to drop off physical books before or by July 21<sup>st</sup>. This will need to be factored into internal club due dates.

Clubs will still provide 1 Record Book judge for every 4 books submitted. Thanks to the state 4-H office's past virtual judging experience and the creativity of the committee, judges will have 2 choices on how to volunteer. There will be a virtual option in which judges can sit at home and review the files that were submitted. Or, they can attend the in-person judging that allows only 10 people at a time and follows all safety protocols. Dates and locations coming soon.

Judges can enter here : <https://ucanr.edu/survey/survey.cfm?surveynumber=30606>

**Verification books for star rank** members are turn in their Star Rank verification books to the Club Leader. Use the provided Summary of years form with your submission: <http://cemonterey.ucanr.edu/files/262984.pdf>

As a reminder, for members who want to receive a 4-H star rank, a "Summary of Years" is required so that the work can be counted correctly. This document is also used for the Council's scholarship. You can use any method including the template found on the county website: <http://cemonterey.ucanr.edu/files/262984.pdf>

Remember, 4-H Record Books encourage members to set goals, pursue strategies to meet those goals, and to shift gears in the face of challenges and obstacles. Completion of the Personal Development Report awards 4-H members for participation in 4-H activities, which provides an incentive for participation, learning, and achievement.

Completing a 4-H Record Book is a process where 4-H members record project and club work. Record Management (RM) is a competency skill to identify, create, classify, archive, and preserve records. The 4-H Record Book teaches 4-H members these skills through a standard format.

For more information about 4-H Record Books visit the California 4-H Program website: <http://4h.ucanr.edu/Resources/Members/RecordBook/>

Or, contact your Community Club Leader or, the Monterey County 4-H Program Representative for more information on contests and star ranks.

Thank you for keeping the 4-H tradition alive and strong!